



London Borough of Hammersmith & Fulham

OVERVIEW AND SCRUTINY BOARD

28<sup>th</sup> January 2014

**WORK PROGRAMME**

**Report of the Head of Governance & Scrutiny**

**Report Status;** Open

**For Scrutiny Review & Comment**

**Key Decision:** No

**Wards Affected:** All

**Accountable Executive Director:** Jane West, Executive Director of Finance and Corporate Services

**Report Author:** Craig Bowdery,  
Scrutiny Manager

**Contact Details:**

Tel: 0208 753 2278

E-mail: [craig.bowdery@lbhf.gov.uk](mailto:craig.bowdery@lbhf.gov.uk)

**1. Executive Summary**

1.1 The Board is asked to review its work programme for the current municipal year. Details of forthcoming Key Decisions which are due to be taken by the Cabinet are provided in order to enable the Board to identify those items where it may wish to request reports.

**2. Recommendation**

2.1 That the Board reviews and agrees its work programme, subject to update at subsequent meetings.

**3. Work Programme**

3.1 The Board's work programme for the current municipal year is set out at Appendix 1. The list of items has been drawn up in consultation with the Chairman, having regard to previous decisions of this Committee, relevant items within the Key Decisions List (previously entitled the Forward Plan) and actions and suggestions arising from previous meetings.

3.2 The Board is requested to consider the items within the work programme and suggest any amendments or additional topics to be included in the future, whether for a brief report to Committee or as the

subject of a time limited Task Group review or single issue 'spotlight' meeting. Members might also like to consider whether it would be appropriate to invite residents, service users, partners or other relevant stakeholders to give evidence to the Board in respect of any of the proposed reports.

#### **4. Future Key Decisions**

- 4.1 Attached at Appendix 2 to this report is an extract of the Key Decision List showing the decisions to be taken by the Executive at the Cabinet, including Key Decisions within the relevant Cabinet Members portfolio areas which will be open to scrutiny by the Board should Members wish to include them within the work programme. Items within the Board's remit are italicised.

### **LOCAL GOVERNMENT ACT 2000** **LIST OF BACKGROUND PAPERS**

<b>No.</b>	<b>Description of Background Papers</b>	<b>Name/Ext of holder of file/copy</b>	<b>Department/ Location</b>
	None		